

# WARREN TOWNSHIP SCHOOLS

Board of Education Meeting \*April 9, 2018 \* 7:00 PM

Angelo L. Tomaso School

I. Call to Order and Statement of Presiding Officer David Brezee, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 8, 2018. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___Paige Albano	___Lisa DiMaggio	___Jeannine Sarosy
___Christian Bellmann	___Andrea Freijomil	___Ayanna Taylor-Venson
___David Brezee	___Ilana Goldstein	___Patricia Zohn

IV. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the March 19, 2018 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

5

Total # of Determined Bullying Incidents:

2

· Fire Drills

ALT  
March 26

Central  
March 6

Mt. Horeb  
March 8

Woodland  
March 16

Middle  
March 29

· Security Drills

ALT  
March 23  
Active Shooter

Central  
March 26  
Active Shooter

Mt. Horeb  
March 29  
Lockdown

Woodland  
March 28  
Active Shooter

Middle  
March 28  
Lockdown

VI. President's Remarks – Mr. David Brezee

VII. Superintendent's Remarks – Dr. Matthew Mingle

- VIII. Presentations
  - Angelo L. Tomaso School Student Presentation
  - Tuition Program Proposal - Dr. Mingle
- IX. Discussion
  - Capital Improvement Plan
- X. Committee Reports
- XI. Public Commentary (agenda items only)

**Note on public input at BOE meetings:** Board Policy #9322, adopted on January 21, 2013, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on April 5, 2018.

A.2. Field Trip Destination

RESOLVED, that the Board of Education hereby approves the field trip destination for the 2017-2018 School Year as follows:

- a. MLK Jr. Federal Building

A.3. Fieldwork Site

RESOLVED, that the Board of Education approves a one year School Psychology Externship Agreement with Kean University, from September 1, 2018 through June 30, 2019, securing Warren Township as a fieldwork site to provide supervised clinical educational experiences in psychology.

A.4. Home Instruction

RESOLVED, that the Board of Education approves up to 10 hours per week of home instruction for Student #8649543813 beginning April 3, 2018, at a rate of \$50.00 per hour.

B. Finance/Operations/Transportation

B.1. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133-Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators,

and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Lindsay La Neve	CS	Judy Freeman Winners	Whippany	May 2018	\$209
Susan Jackson	ALT	Winners Workshop: The 100 Top Children's Books of the Year	Somerset	May 2018	\$209
Patricia Leonhardt	BOE	NJASBO Conf.	Atlantic City	June 2018	\$690

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

- B.2. Purchase of Dell Monitors  
RESOLVED, that the Board of Education hereby approves the following purchase:
- 20 Dell Interactive 70 inch Monitors, at a cost of \$2,999.99 each, for a total of \$59,999.80.
- This purchase is administered under N.J.S.A. 18A:18A-5(e) regarding the negotiation of a cost 10% or more less than State contract.
- B.3. Purchase of Electric - Alliance For Competitive Energy Services  
RESOLVED, that the Board of Education approves the agreement to purchase electricity through the Alliance for Competitive Energy Services, effective June 1, 2018 through May 31, 2023.
- B.4. Purchase of Natural Gas Services - Alliance For Competitive Energy Services  
RESOLVED, that the Board of Education approves the agreement to purchase Natural Gas through the Alliance for Competitive Energy Services, effective June 1, 2018 through May 31, 2023.

C. Personnel/Student Services

- C.1. Employment for the 2018-2019 School Year  
RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by \*) conditional upon the final approval by the New Jersey Department of Education, for the 2018-2019 school year and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq.”
- a. Alyssa Pech, Guidance Counselor, Central School, MA, Step 2 of the 2018-2019 salary guide, \$64,741, effective September 1, 2018 through June 30, 2019. (Ms. Pech will be replacing Patricia Morris.)
- C.2. Custodial Substitute  
RESOLVED, that the Board of Education approves Huanda Almonte as a Substitute Custodian for the 2017-2018 school year at the approved substitute custodian pay rate. (Pending successful completion of the criminal background check.)

- C.3. Substitute Teachers  
RESOLVED, that the Board of Education approves the following to be appointed as substitute teachers for the 2017-2018 school year:
- Kim Lester
  - Sonia Gomes
- C.4. Family Leave Request  
RESOLVED, that the Board of Education approves the following:
- Employee #2088 for extended leave (paid and unpaid according to legal and contractual entitlement), from November 22, 2017 through on or about May 9, 2018. (This motion supersedes previous motion dated December 11, 2017.)
- C.5. Retirement/Resignation  
RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:
- Anastasia Papalitskas, Paraprofessional, Warren Middle School, for the purpose of retirement, with appreciation for her 10 years of service to the Warren Township students, effective July 1, 2018.
  - Lesley Duncan, Paraprofessional, Warren Middle School, for the purpose of resignation, with appreciation for her 5 years of service to the Warren Township students, effective June 30, 2018.
  - Paola Gower, Spanish/French Teacher, Warren Middle School, for the purpose of resignation, with appreciation for her 2 years of service to the Warren Township students, effective April 9, 2018.
  - Tanin Petyotin, Custodian, Central School, for the purpose of retirement with appreciation for his 16 years of service to the Warren Township students, effective April 25, 2018.
- C.6. Approval of Additional Days  
RESOLVED, that the Board of Education approves an additional 15 days during the 2017-2018 School Year for Security Program Compliance Manager Ron Berry, at a per diem cost of \$300, for a total cost not to exceed \$4,500.
- C.7. School Safety Specialists  
RESOLVED, that the Board of Education approves the appointment of Christine Smith and Patricia Leonhardt as the district's School Safety Specialists.
- C.8. CPR Professional Development 2017-2018  
RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. Each instructor will be reimbursed at the WTEA contract rate \$50.00 per hour according to the following table. The total cost shall not exceed \$600.00.

Course	Staff Member	Date	Prep Hours	Instructor Hours	Cost Total
CPR	Jan Brennan	May 16, 2018	2	2	\$200
CPR	Lisa Lontai	May 16, 2018	2	2	\$200
CPR	Harriet Stambaugh	May 16, 2018	2	2	\$200

- C.9. Additional Hours  
RESOLVED, that the Board of Education approves the following additional hours:

- a. Alexandra Esposito to accompany Student #9240417981 to participate in Track, starting March 28, 2018, at a cost not to exceed \$465.
- b. Lisa Lontai to accompany Student #9240417981 to participate in Track, starting April 12, 2018, at a cost not to exceed \$1,000.
- c. Karen Balich to accompany Student #8281299312 to Softball, starting March 21, 2018, at a cost not to exceed \$2,000.
- d. Brittany Leonard to accompany Student #6416306269, to Archery Club for 4 sessions from February 28, 2018, through March 14, 2018, at a cost not to exceed \$200. (This motion supersedes previous motion dated March 5, 2018.)

XIII. Unfinished Business

XIV. New Business

- School Resource Officer

XV. Public Commentary (any topic)

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XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

a collective bargaining agreement and/or negotiations related to it and  
pending or anticipated litigation or contract negotiation and/or matters of  
attorney-client privilege

Action may be taken upon return to public session;

the length of the meeting is anticipated to be approximately 30 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

C. Personnel/Student Services

C.10. WTEA Grievance Resolution

XVII. Adjourn

#### 2017-2018 Board Goals

1. Approve updated policies managing all facets of district operations.
2. Develop a long range capital improvement and financial plan that addresses maintenance needs and aspirational projects.
3. Support the consistent application of security practices across the district.
4. Engage with the community about Board of Education business by researching, discussing and making decisions about public availability of audio and/or video recordings of meetings.

#### 2017-2018 District Goals

1. Implement new elementary and middle school schedules.
2. Support each student and staff member in learning about and practicing a lifestyle that is both physically and mentally healthy.
3. Ensure that security practices are consistently implemented across the district.
4. Increase access to opportunities that enrich the student experience (such as field trips, extracurricular activities, and athletics).